

POLICY: Student Teaching
ADOPTION DATE: May 1998

Students must apply to student teach one semester before student teaching. The application is online at <http://sped.usu.edu/undergrad>

Fall semester application deadline – March 1
Spring semester application deadline – October 1

The student teaching coordinator will conduct a mandatory orientation for all student teachers during the last week of the semester before student teaching. During the orientation, student teaching policies will be discussed as well as the portfolio guidelines.

Students will be required to attend a placement workshop during the student teaching semester.

The grade received in student teaching is pass/fail. Students must pass all three requirements to pass student teaching.

1. Passing grades on observations (85% by last third of the semester).
2. Passing grades on final evaluations (at least a three)
3. Passing each section of the portfolio.

Attendance during student teaching is mandatory. Authorization from the cooperating teacher is required should a student teacher need to be excused from their student teaching responsibilities in the event of emergency (i.e., serious or communicable illness or death in the immediate family). In the event of emergency absence, student teachers may be expected to provide cooperating teachers with lesson plans and necessary material for instructing pupils. If absences accrue beyond three days, the student teacher will be required to make-up all clock-hour time missed. Absences may also result in the need to repeat student teaching. Doctor appointments, job interviews, and other appointments must be scheduled during school holidays.

Student teachers will follow the calendar of the district where they are assigned to perform their student teaching, not the USU calendar. Student teachers need to be at their assigned school on all contract days - including teacher workdays and conference days.

It is the policy of the College of Education at Utah State University that student teachers NOT be used as substitutes for employed teachers. Failure to comply with this policy could result in repeating student teaching.